



## VILLAGE OF HAMPTON, ROCK ISLAND COUNTY, ILLINOIS

MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF  
HAMPTON, ILLINOIS  
September 27, 2021; 7:00 PM

BE IT REMEMBERED, THAT THERE CAME AND WAS HELD A  
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF HAMPTON, ILLINOIS at the VILLAGE HALL:

Members present:

President Bornhoeft  
Trustee Mark White  
Trustee Paula McKay  
Trustee Matt King  
Trustee Jeff Schneckloth  
Trustee Ryan Gonzales  
Trustee Steffanie Adams  
Attorney John Holmes  
Clerk Michelle Reyes  
Fire/Rescue Chief Dave Johnson  
Chief of Police Ryan Tone  
Public Works Supervisor Eric Toalson

President Bornhoeft called the meeting to order at 7:00 PM. President Bornhoeft called the roll noting a quorum present and the Pledge of Allegiance was recited. Meeting was held at the Village Hall.

**Discussion of the minutes from the meeting September 13, 2021.** Clerk Reyes was absent from the last meeting and needed clarification on the recorded minutes.

**Consideration and Approval of the payment of Bills.** Motion by Trustee Adams, second by Trustee Gonzalez. Motion to approve the bills by roll call as follows: Adams, Gonzalez, Schneckloth, King, McKay and White: "Aye" Motion passed.

**Acknowledgement of Visitors who Desire to Address the Board.** Resident concerned about junk in neighbor's yard. The neighbor has received letters regarding cleaning up the junk and nothing is being done. Board recommended an ordinance violation be written with fine.

**Consideration and Approval of Ordinance 2021-5.** Ordinance 2021-5 An Ordinance to distribute surplus for the TIF III fund. Motion to approve by Trustee King, second by Trustee Adams. Roll call as follows: Adams, Schneckloth, King, McKay and White: "Aye", Gonzalez abstained. Motion passed.

**Discussion of Employee job descriptions and evaluations procedure.** Trustee Adams would like for the department heads to get with their committee chair and go over the job descriptions. Eventually to have some type of evaluation procedure in place. More so for future employees after we are gone.

**Discussion of Employee recognition program for next budget.** Trustee Adams would like to add a line item that the board could use to recognize a job well done from an employee. For example a gift card to a dinner that an employee could use or just a VISA gift card.

**Discussion of Disaster preparedness.** Trustee Adams would like to discuss a plan of action in the event of a natural disaster, where would we operate out of if the fire department caught on fire? Those type of disaster preparedness. A guide for each building and a phone tree.

**Discussion of Economic development committee.** Trustee Adams would like to revisit putting together a EDC. This was touched on briefly in the past with no one volunteering. A group consisting of business owners, real estate, and citizens. President Bornhoeft would like to reach out to all of the Hampton Businesses and discuss how the Village could help them. Possibly write a letter to each owner and set a time for all of them to come. Clerk to gather a list of business owners.

**Consideration and Approval of Trick or Treat times.** President Bornhoeft would like to have the times as they have been 5:00 pm to 8:00 pm on the night of Halloween, October 31<sup>st</sup>. Police officers to pass out candy and the Fire Department to cook their famous hot dogs. Motion to set the time from 5 – 8pm by Trustee McKay seconded by Trustee White. Motion passed by Voice Vote with Trustee Schneckloth: "Nay". Motion passed.

**Discussion, Consideration and Approval of police donations.** It was motioned by Trustee Adams and seconded by Trustee McKay that the matter be tabled. The donations are currently in the police budget for the gap in salaries. Motion passed by unanimous voice vote.

### **New Business and Committee Reports.**

**Streets and Alleys:** Valley Construction to begin October 6<sup>th</sup> thru 8<sup>th</sup> on the retaining wall on 5<sup>th</sup> Street. Street repairs to begin on October 18<sup>th</sup> thru the 22<sup>nd</sup>. Supervisor Toalson to try and get a quote for the repairs on 1<sup>st</sup> Avenue.

### **Public Safety:**

**Police Chief Report:** written report; waiting on parts for computer.

**Fire Rescue Chief Report:** Chief Johnson to get in contact with County regarding the sirens, we are waiting on MidAmerican to get the electric finished. Chief to get with Jackson Generators regarding the status of the generator at the Fire Department.

Hampton had a wonderful turn out at the school and the park opening, the FD cooked hot dogs for both events.

**Finance:** discussed earlier.

**Insurance and Code Enforcement:** Trustee King to review the junk & weed ordinance.

**Village Clerk:** Clerk Reyes stated that we have received our first installment of the grant. Grant can only be spent on specific items. Will discuss at next meeting.

**Public Works:** No new business

**Supervisor Report:** No new business; received quotes on boards, ordered the boards for the bridge.

**Parks and Heritage Center:** Trustee Gonzalez would like to thank Eric and Jake for a job well done at Munson Park. They worked hard and maintained professionalism despite the situation. Sidewalk leading to the overlook closest to town is heaving, Eric to get a quote on repair; the overlook is closed for now; Eric stated that it is approx. \$145 for each bench to be replaced.

**Village Attorney Report:** drafted an IGA (Intergovernmental Agreement) for use of the Heritage Center Park. Schools are having events without the board being made aware. Would like to have an agreement in place.

**President's Report and Comments:** President Bornhoeft would like to commend Sherry Hooker for stepping up to the plate in the Clerks absence. She took charge and did a great job. Thank you Sherry for taking care of us! Also, Mr. McKissick called to complement the way Chief Tone handled a disturbance at the school during a track meet. Hampton responded quickly and very appropriate. The situation was under control in no time. One last thing, President Bornhoeft would like the trustees and department heads to get a vision of where they would like to see Hampton in one year, then two and so on.

There being no further business, Trustee King motioned to adjourn, second by Trustee McKay. Motion carried by unanimous voice vote. The meeting recessed at 8:40 PM.

VILLAGE OF HAMPTON



Michelle J. Reyes